

**MINUTES**  
**TELECONFERENCE MEETING OF THE BOARD OF DIRECTORS OF THE**  
**NATIONAL ASSOCIATION OF JUDICIARY INTERPRETERS & TRANSLATORS**  
**Tuesday, April 17, 2007**  
**4:15 pm to 7:06 pm PDST**

The NAJIT Board of Directors met on Tuesday, April 17, 2007, at 4:15 p.m. Pacific Daylight Savings Time. Chair Alexander Raïnof presided. Directors Lois Feuerle, Isabel Framer and Laura Garcia-Hein were in attendance. The meeting was quorate.

1. The consent agenda was approved as presented.
2. The Executive Director presented his report.
3. The board discussed proposed candidates for the Student Outreach and Scholarship Committees and for the Certification Commission.
4. The board discussed options for input, oversight and redesign of website.
5. The board approved unanimously the following motions on membership matters:
  - A. Director Garcia-Hein moved that the membership renewal process include, at a minimum, a hard copy mailed reminder to renew membership, an e-mail reminder to renew their membership, and a final e-mail reminder signed by the chairman of the board. The act and timing of these reminders shall be in addition to the standard membership renewal procedures currently employed by headquarters under the executive director's guidance.
  - B. Director Feuerle moved that in order to extend the time period for membership renewal, that the stated grace period for lapsed memberships, to renew without the loss of continuous benefits of membership, be established as 60 days. Renewal memberships received during this grace period shall be entered as of the date the grace period began for the individual member.
  - C. Director Feuerle moved that in order to make applications for membership and membership renewal easier, that online capabilities to become a new member and to renew existing memberships be developed and posted prominently on the NAJIT website. Applications for membership will be processed only if received by mail, fax or on-line.
  - D. Director Garcia-Hein moved that headquarters provide Board of Directors and the Membership Committee with membership statistics and a separate list, in electronic format, of active and lapsed members bi-monthly on the 15<sup>th</sup> and the last day of each

month, to aid the board and the Membership Committee in planning additional membership recruitment and renewal efforts. Motion was unanimously approved as amended.

- E. It was resolved that a disclaimer be added to the member “Certification Field” policy for the on-line directory.
6. Chair Rainof moved to recognize director Kenigson Kristy for her service as director and treasurer of the board during the last 6 years as well as for her invaluable contribution to NAJIT, during the 2007 Annual Conference. Motion was unanimously approved.

Chair Rainof left the meeting at 4:54 PDST. Director Framer presides the meeting.

7. The board discussed committee matters:
- A. Resolved to implement recruitment campaign for committee members during the 2007 Annual Conference in May.
  - B. Resolved to establish committees’ monthly teleconferences.
8. It was moved to present David Mintz with the Mirta Vidal Award. Motion was approved.
9. The board discussed the logistics for the meeting with the Red Cross representative prior to Board Meeting on Monday, May 21, 2007, the exact time will be notified to the board by the Executive Director.
10. The next Board Meeting is scheduled for Monday, May 21, 2007, at 9:00 am PDT, in person, at the John Steinbach Room of the Embassy Suites Hotel in Portland, OR.
11. The meeting adjourned at 7:06 PDST

Laura Garcia-Hein  
Secretary

Minutes approved during Board Meeting on May 21, 2007