

NAJIT POLICY ON MEMBERSHIP DATA AND PUBLICATIONS

1. NAJIT members provide their own information for membership and directory purposes. However, NAJIT will make every effort to include correct and accurate information in its proprietary database, its membership list, and its public online directory.
2. All NAJIT publications publishing member information, such as the membership list and the public online directory, shall include a disclaimer stating that the information is provided by the individuals and/or organizations concerned, and that NAJIT bears no responsibility for any errors.
3. The membership list is published exclusively to enable NAJIT members to contact one another. Any use for commercial, marketing, or public purposes is strictly forbidden. The printed and web-based versions of this list will display this policy prominently.
4. The Executive Director and/or Administrator are authorized to delete and/or correct information which they determine to be erroneous, in their sole discretion. Examples: non-existent ATA language pairs; certifications which are not included as valid on available lists of certificants issued by the certifying authority.
5. When apparent discrepancies arise, the Executive Director and/or Administrator will make a good-faith effort to determine the facts of the matter in question. Example: a member claiming to be federally certified when based on other facts it seems unlikely that the individual is certified in the language stated.
6. The Executive Director and/or the Administrator are authorized to contact members in writing, by email or U.S. mail, to request clarification when information provided appears to be incomplete, erroneous, or contradictory. Examples: a member listing “state court certified” who does not provide the name of the state in which he/she is certified; an active member who lists no language.
7. If after such contact adequate explanations and/or information are not provided to the Executive Director and/or the Administrator, they are authorized to correct the membership data according to their best judgment.
8. The Board of Directors will establish criteria which it believes will enable the membership list and public online directory to best serve our members and the public:
 - Student and associate members are not listed in the public online directory.
 - Any member may choose not to be listed in the public online directory.
 - Any listed member may choose not to display particular data, such as mailing address.
 - Individual members may not list “multiple languages/agency” in their language field.

Approved by the NAJIT Board of Directors May 2, 2006